

WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING
6:30 p.m., Thursday, May 21, 2020, Regular Meeting
College & Career Center
260 Eleventh Street, Williams, CA

NOTE: We are offering remote, online participation in order to promote the safety and health of our community. You can call into the meeting to provide public comment via Zoom.

Members of the public are encouraged to participate in the teleconference.

You can listen to the meeting by dialing the teleconference number below:

Phone: +1.669.900.6833 Meeting ID: 832 4281 3151 Password: 4HiHHb

Or you can join from a PC, Mac, iPad, iPhone, or Android device at <https://zoom.us>

Join Zoom Meeting

<https://williams-k12-ca.zoom.us/j/83242813151?pwd=cDgzUjJGS3JzbU04WVp6cGIWY0lJdz09>

Meeting ID: 832 4281 3151 Password: 4HiHHb

Please mute your phone or microphone when you are not speaking.

If you would like to participate in the Public Input portions of the meeting, or comment on a specific agenda item, you can do so by texting your NAME to 530.681.7847 and the Clerk will notify the Chair that you would like to comment. Please wait for the Chair to recognize you before speaking. Remember to unmute your phone to speak.

The College & Career Center will be open to the public but seating will be limited and 6 feet separation will be required.

A G E N D A

1.0 CALL TO ORDER TIME: ____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

5.0 AUDIENCE/VISITORS PUBLIC DISCUSSION – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 PRESENTATIONS

6.1 Construction Update – Jeff Threet, Stone Creek Engineering, Inc.

7.0 BOARD REPORTS

7.1 (p. 13) Elementary School Principal, Amanda Zimmerman
7.2 (p. 15) SIG Coordinator/ELL Administrator, Rosa Villaseñor

- 7.3 (p. 17) District Liaison, Monica Vega-Mendoza
- 7.4 (p. 19) Upper Elementary Principal, Hector Gonzalez
- 7.5 (p. 21) Secondary School Principal, Dr. Mary Ponce
- 7.6 (p. 23) Internship Coordinator, Estefania Guillen Aceves
- 7.7 (p. 29) Maintenance, Operations and Transportation Director, Tim Wright
- 7.8 (p. 30) Technology Director, Vangelis Bolias
- 7.9 (p. 32) Food and Nutrition Director, Kristi Ward
- 7.10 (p. 33) Director of Fiscal Services and Accountability, Mechele Coombs
- 7.11 District Superintendent and Secretary to the Board, Dr. Edgar Lampkin

8.0 **EMPLOYEE GROUPS BOARD REPORTS**

- 8.1 Certificated Employees – Williams Teachers Association
- 8.2 Classified Employees – California School Employees Association Chapter #556

9.0 **ACTION ITEMS – CONSENT CALENDAR** – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 9.1 **BOARD MINUTES** – Request to approve Board minutes
 - 9.1.1 (p. 36) April 23, 2020 (Regular)
- 9.2 (p. 44) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (V. Wright)
- 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
 - 9.3.1 (p. 48) Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, March 2020.
 - 9.3.2 (p. 51) Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, November 2019, December 2019, January 2020, February 2020 and March 2020.
- 9.4 **SERVICE AGREEMENTS/CONTRACTS**
 - 9.4.1 (p. 71) Agreement for substance awareness and detection services between Interquest Detection Canines of North Valley Counties and Williams Unified School District for SY 2020-21.
 - 9.4.2 (p. 72) Agreement for Legal Services between Fagen, Friedman & Fulfroost, LLP and Williams Unified School District for SY 2020-21.
 - 9.4.3 (p. 76) Modern Teacher Services & Subscription Agreement for Williams Unified School District effective April 1, 2020.
 - 9.4.4 (p. 86) Lindamood-Bell Learning Processes Services Contract for Visualizing and Verbalizing Online Workshop.
 - 9.4.5 (p. 93) Lindamood-Bell Learning Processes Services Contract for Seeing Stars Online Workshop.
 - 9.4.6 (p. 100) Wallace Kuhl & Associates Cost Proposal for Testing and Inspection Services for the Williams High School Modernization project.
 - 9.4.7 (p. 108) Clark/Sullivan Potential Change Order #310-99 for Williams MP Building.
 - 9.4.8 (p. 113) 2020-2021 Designation of CIF Representatives to League.
 - 9.4.9 (p. 114) Save our Graduation Service Agreement for the Full Production Staffing package for Williams Jr/Sr High School.
 - 9.4.10 (p. 127) Memorandum of Understanding between Sutter County Superintendent of Schools Office and Williams Unified School District for the Tri-County Induction Program SY 2020-21.

9.5 (p. 133) **ROUTINE PURCHASE ORDERS**

Purchase Order #	Vendor	Amount
PO20-00685	Sierra School Equipment Co	\$31,597.69

- 9.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** – Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford/J. Cortez)

Classification	Position	Status	Name
Substitute Pool	Custodian/Assistant Cook/Student Supervisor	Open	

Extra Duty	Distance Learning Summer Academy 9-12 Algebra Teacher (1 position)	Open	
Extra Duty	Distance Learning Summer Academy 9-12 Credit Recovery Teacher (1 position)	Open	
Extra Duty	Distance Learning Summer Academy 9-12 Tutor/Facilitator WCC Courses (up to 3 positions)	Open	
Extra Duty	Distance Learning Summer Academy K-6 Lead Teacher (2 positions)	Open	
Extra Duty	Distance Learning Summer Academy K-6 Support Teacher (3 positions)	Open	

- 9.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford/J. Cortez)

Classification	Position	Status	Name
Certificated	Secondary Girls PE Teacher	Filled	Mingy Velazquez pending all clearances
Certificated	Health Specialist	Open	
Certificated	Multiple Subjects Teacher	Open	
Certificated	Secondary Math Teacher	Open	
Certificated	Secondary Math Teacher	Resignation	Jonathan Mireles
Classified	Health Aide Clerk	Open	
Classified	Custodian/Groundskeeper	Open	
Classified	Custodian	Leave of Absence May 5 – July 21, 2020	Nancy Medina

- 9.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**

9.8.1 (p. 136) 2020-2021 Instructional Minutes for Williams Elementary School

9.8.2 (p. 137) 2020-2021 Instructional Minutes for Williams Upper Elementary School

- 9.9 **APPROVE STUDENT HANDBOOKS**

9.9.1 None

- 9.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**

9.10.1 (p. 138) Updated 2020-21 Inter-District Transfer List

- 9.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

9.11.1 None

- 9.12 **APPROVE FIELD TRIP REQUESTS**

9.12.1 None

- 9.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

9.13.1 (p. 142) Disposal of Williams Jr/Sr High School Obsolete Textbooks

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____
Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

- 10.0 ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 143) Consideration and possible action concerning the approval of the revised Wellness Policy for Williams Unified School District.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____
Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.2 (p. 161) Consideration and possible action concerning the approval of the Memorandum of Understanding between the Williams Unified School District and the Williams Teachers Association regarding Distance Learning due to School Closures during COVID-19 Pandemic dated April 23, 2020.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.3 (p. 166) Consideration and possible action concerning the approval of the Tentative Agreement between Williams Unified School District and the Williams Teachers Association for school year 2020-2021.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.4 (p. 167) Consideration and possible action concerning the approval of **Resolution #23-052120: of the Governing Board of the Williams Unified School District Ordering Biennial Election, Specifying the Number of Words for Candidate's Statements, Requesting Consolidation of the Election, and Determining the Method of Resolving Tie Votes.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.5 (p. 169) Consideration and possible action concerning the approval of a Waiver for the Community Service Graduation Requirement for the Class of 2020.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

10.6 (p. 170) Consideration and possible action concerning the approval of the California Department of Education Agricultural Career Technical Education Incentive 2020-21 Grant Application for Funding.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

11.0 **BOARD MEMBER COMMENTS**

12.0 **INFORMATIONAL ITEMS AND REPORTS**

12.1 (p. 174) District Enrollment Report

13.0 **FUTURE MEETING DATES**

- 13.1 June 9, 2020 (Special – Budget Public Hearing)
- 13.2 June 18, 2020 (Regular - COVID-19 Operations Written Report & Budget Adoption)
- 13.3 July 16, 2020 (Regular)
- 13.4 August 11, 2020 (Special – Board & Superintendent Goals)

14.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

- 14.1 Master Schedules
- 14.2 Instructional Minutes
- 14.3 Public Hearing for Budget Adoption SY 20-21
- 14.4 COVID-19 Operations Written Report

15.0 **CONVENE TO CLOSED SESSION** TIME: ____ PM **Closed Session will be held regarding the following matters:**

- 15.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
- 15.2 Conference with Labor Negotiators (Gov. Code 54957.6)
 Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and

Legal Representation

15.2.1 Certificated Employees – WTA

15.2.2 Classified Employees – CSEA Chapter #556

15.3 Conference with Legal Counsel – Existing Litigation (Gov. Code 54956.9 (a))
Colusa County Superior Court No. CV24334

15.4 Public Employee Performance Evaluation and Employment (Gov. Code 54957(b))
Title: Superintendent

15.5 Conference with Labor Negotiators (Gov. Code 54957.6)
District's Negotiator(s): Board President
Unrepresented employee title: Superintendent

16.0

RECONVENE TO OPEN SESSION TIME: ____ PM**Action Taken During Closed Session:**

16.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

16.2 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and
Legal Representation

16.2.1 Certificated Employees – WTA

16.2.2 Classified Employees – CSEA Chapter #556

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

16.3 Conference with Legal Counsel – Existing Litigation (Gov. Code 54956.9 (a))
Colusa County Superior Court No. CV24334

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

16.4 Public Employee Performance Evaluation and Employment (Gov. Code 54957(b))
Title: Superintendent

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

16.5 Conference with Labor Negotiators (Gov. Code 54957.6)
District's Negotiator(s): Board President
Unrepresented employee title: Superintendent

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

17.0

ADJOURNMENT TIME: ____ PM

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Leos-Vera ☐ aye ☐ no / Lopez ☐ aye ☐ no / Mora ☐ aye ☐ no / GW Simmons ☐ aye ☐ no / Vaca ☐ aye ☐ no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, June 18, 2020 AT 6:30 PM.**

Posted: May 14, 2020